

MINUTES

November 9, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 9th day of November, 2009, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, Brenda Wakeman, James Tyree, Rhett Burnett, Deborah VanWye, Denise Ellison, Peggy Laizure, Lindsey Bailey, Sherrie Autry, Susan Moffat, Ronnie Watson, Dennis Crites, Tom Damron and Pud Wood.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of November 2, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to accept the bids and to table the awarding and/or rejecting of County Bid #COM2-1440 – Purchase and Delivery of one (1) or more, 2008 or newer model, with less than 50 hours of usage, Hydraulic Excavator for the Cleveland County District #2 Commissioner.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Central New Holland, Inc.	Kirby-Smith	C L Boyd Company, Inc.	Oklahoma Territory	Oklahoma Territory - Alternate Bid	Warren Cat
BID: #COM2-1440						
DEPT: Commissioners						
DATE OPENED: 11-09-09						
List of Individual Items						Awarded To:
The Purchase & Delivery						Tabled on 11-9-09
of one (1) or more, 2008 or newer model, with less than 50 hours of usage, Hydraulic Excavator for the Cleveland County District #2 Commissioner.						
MAKE:	New Holland	Komatsu	John Deere	LBX	LEX	Caterpillar
MODEL:	E215	PC200LC-8	200D LC	210X2	210X2	320 DL
YEAR:	2008 New	2010	2009	2008	2010	2010
HOURS:	2	0	1	7	New	0
WARRANTY:	12 month 2000 hr	12 months Full Machine	36 months/2000 hr full machine warranty	1 yr/1800 hr std. warranty	1 yr/1800 hr std. warranty	12 months unlimited hours
				Extended Warranty; Powertrain & Hydraulics out to maximum of 4 yrs/3000 hrs total use.	Extended Warranty; Powertrain & Hydraulics out to maximum of 4 yrs/3000 hrs total use.	
DELIVERY DATE:	30-60 days ARO	30 Days ARO	2 weeks from receipt of PO	30 days after receipt of order	30 days after receipt of order	60-90 days after receipt of purchase order
BID TOTAL:	\$147,422.00	\$150,207.00	\$168,846.00	\$133,500.00	\$143,199.00	\$153,583.00

Rod Cleveland moved, seconded by George Skinner, to table the awarding and/or rejecting of County Bid #HWY-1438 – Roof Repair located at the Alan J. Couch Center, 1650 W. Tecumseh Road, Norman, Oklahoma.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the awarding and/or rejecting County Bid #COM3-1439 – Purchase of Bridge Material for one (1) Bridge located within District #3 boundaries, for the District #3 County Commissioner.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the 2010 Census Partner Resolution and Agreement for Cleveland County.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the renewal of County Bid #COM-1350 – The Rental/Cleaning of New 100% Cotton and New Polyester/Cotton Blend Uniforms for another year. All terms and conditions will remain the same. The renewal period will be from November 15, 2009 through November 14, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the rescinding and re-awarding of items for #HWY-1437 as follows:

- a. Rescind – Small Loads of CRS-2 and SS-1 for District #1 and District #2 awarded to Ergon Asphalt & Emulsions.
(Located on Page 3 of Bid Summary)
- b. Re-award - Small Loads of CRS-2 and SS-1 for District #1 and District #2 to Vance Brothers.
(Located on Page 3 of Bid Summary)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the application for permit on the installation of a communication line located 400 feet east on Lewis Road from the west corner of 180th, T6N R1E Sec 11.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract Agreement between the County Sheriff and Conversant Technologies, Inc. for inmate phone service. The County shall bear no financial obligation, nor any liability for the operation of inmate payphone equipment and inmate payphones. The term of this agreement shall be for one (1) year from October 1, 2009 to September 30, 2010. This agreement shall have three (3) one (1) year renewal options under same terms and conditions.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the amendment to the contract between the County Sheriff and Oklahoma Department of Mental Health and Substance Abuse Services. The amendment is under section 3.2 to provide under recovery support services to authorize supplemental for client residence/housing rental.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve items 6, 7 & 8 together as follows:

Item #6 - the Contract between the Cleveland County Health Department and Rob W. Donham to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin November 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #7 - the Contract between the Cleveland County Health Department and Sara M. Raney to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin November 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

Item #8 - the Contract between the Cleveland County Health Department and Allison Jennifer Wray to provide data entry support for the H1N1 Influenza Response for the Cleveland County Health Department. Contract will begin November 1, 2009 and terminate on December 31, 2009. The Health Department will pay a maximum of \$2,500.00 at a rate not to exceed \$12.00 per hour.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the County Election Board and Nuvox Services for telephone service for the new office location at 641 E. Robinson, Norman, OK. The terms include a one (1)-time installation fee of \$965.90 and a monthly service fee of \$454.99. The contract shall be for one (1) year commencing on October 26, 2009 with the option to renew up to two (2) more consecutive years.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve with name change from Keene to Keefe for agreement between County Sheriff and Keene Commissary Network, LLC from the date of approval for one year with two one year periods to renew to provide commissary supplies to inmates.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to adopt the proposed comments and objections regarding required new standard audit reports and procedures for FY 2007-2008.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the October, 2009 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Tammy Howard, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Paula Roberts, Election Board Secretary
- e. Shari Kinney, County Health Department
- f. Saundra DeSelms, County Treasurer

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolutions Disposing of Equipment as follows:

- a. SM220-1 Paper Shredder
 - b. SM311-7 Hilti Hammer Drill
 - c. SM431-1 Echo Hedge Clipper
 - d. SM431-2 John Deere Edger
 - e. SM440-3 Eureka Vacuum Cleaner
 - f. SM471-3 Electatherm Digital Thermometer
- (The above items are from the Building Maintenance Dept.
and were junked.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. J219-8 VCR
 - b. J219-9 Multiplexer
 - c. J219-10 TV
 - d. J219-11 Camera
 - e. J219-12 Camera
 - f. J219-19 Camera
 - g. J219-20 Camera
 - h. J219-21 Camera
- (The above items are from the Court Clerk's Office
and were junked.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$	242,299.40
T1C	\$	3,535.03
T2A	\$	3,253,846.92
T2B	\$	30,609.76
<u>T3</u>	\$	<u>1,847,713.13</u>
Total Unrestricted	\$	5,378,004.24

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. General Fund		
10-2482 – B2A	Mills Body Shop Inc.	\$ 2,575.92
10-2556 – SL2	Home Depot Commercial Acct.	1,000.00
10-2557 – B2A	Don’s Mobil Lock Shop Inc.	250.00
10-2591 – D2	Copelin’s Office Center	500.00
b. Highway Fund		
10-2464 – T2A	P-6 Auto Electric	500.00
10-2476 – T2A	T.D.’s Radio, Inc.	750.00
10-2509 – T2A	Steve’s Wholesale Distributors	500.00
10-2532 – T2A	Whitton Supply Company	1,000.00
10-2533 – T2A	Inland Truck Parts Company	700.00
10-2535 – T2A	Fleet Pride	1,500.00
10-2554 – T2A	Weldon Parts, Inc.	1,500.00
10-2559 – T2A	Bruckner’s Truck Sales, Inc.	2,500.00
10-2595 – T2A	Corr. Dept. Ind. Rev. Fund 280	500.00
c. Fair Board Fund		
10-2465 – FF2	Arway Pest Management	350.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-0141 – HR2	10-0047 – T2A
10-1628 – B2A	10-0072 – T2A
	10-0092 – T2A
10-0522 – MD1A	10-0927 – T2A
	10-1331 – T2A
10-0235 – FF2	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 625,918.97
b. Highway Fund	117,947.93
c. Health Fund	13,779.01
d. Sheriff Service Fee Fund	47,187.00
e. Sheriff Commissary Fund	2,265.21
f. Sheriff Jail Fund	8,162.21
g. Sheriff Revolving Fund	7,467.74
h. County Clerk Preservation Fund	10,552.81
i. STOP Violence Against Women Fund	1,945.76
j. Fair Board Fund	1,345.76

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

(Clerk's Note: the agenda was posted on 11-06-09 @ 8:18 a.m.)